



**Wheeling Studio and Illinois Senior Portrait Department**  
600 Northgate Parkway Suite K Wheeling, IL 60090

**Any questions can be directed to:**

Phone: 847.499.9300

Email: support@vipis.com

[studio.IL.vipis.com/view-order](http://studio.IL.vipis.com/view-order)

To order online, visit our website at: [studio.IL.vipis.com/view-order](http://studio.IL.vipis.com/view-order)

If you prefer to place an order by mail, please follow the directions below to fill out the included order form.

- 1 Select your yearbook image:** Please select a Traditional Head and Shoulders image before your assigned yearbook deadline. This can be done online or by phone.
- 2 Choose your package:** Circle the package that you would like to purchase and use the columns underneath to indicate the image numbers and how you wish to distribute the included print sizes.
- 3 A la Carte selections:** To order a la carte, use the columns provided to indicate the image numbers, print sizes and quantities that you wish to purchase. Please call us for more information on graduation announcements or specialty products.
- 4 Flash Drive:** Includes your favorite 10 or 20 high resolution, fully retouched images along with a full rights release. The 10 image flash drive is offered at a discounted price when a package is purchased.
- 5 Novelty Items:** To purchase, fill in the image number and quantity in the indicated boxes on the bottom of the order form.
- 6 Proofbook:** To purchase a watermarked proofbook, please fill in \$50 on the "proofbook" line. For an unwatermarked proofbook, please fill in \$125.
- 7 Retouching:** Standard retouching will be included for all images. This entails smoothing skin tone, removing blemishes, minor glass glare and stray hairs. Teeth whitening can be added for \$10 per image and braces removal for \$20 per image. Signature retouching is available for \$50 per image and also includes teeth whitening, braces removal, and any other special requests.
- 8 Finalizing the order:** Once you have made all of your selections, please total your order in the appropriate lines on the bottom right of the order form. Shipping and handling is a flat \$9.00 fee and all orders are shipped directly to the address you provided. If paying by check or money order, please enclose the payment with your order form. If you would like to pay by credit card, you can order online or call our studio. Once your order is accepted, you will receive it within 3-6 weeks.

You may also place your order in person or over the phone, with our Wheeling Studio. To schedule an order appointment call 847-499-9300

*Most Popular*								
A	B	C	D	E	F	G	H	Grad Collection
<b>\$450</b>	<b>\$400</b>	<b>\$350</b>	<b>\$325</b>	<b>\$275</b>	<b>\$225</b>	<b>\$175</b>	<b>\$125</b>	<b>\$75</b>
(6 poses)	(4 poses)	(3 poses)	(3 poses)	(2 poses)	(2 poses)	(1 pose)	(1 pose)	(1 pose)
1 - 16x20 2 - 11x14 5 - 8x10 6 - 5x7 4 - 4x6 64 Wallets	2 - 11x14 5 - 8x10 6 - 5x7 4 - 4x6 48 Wallets	2 - 11x14 4 - 8x10 4 - 5x7 4 - 4x6 40 Wallets	1 - 11 x 14 3 - 8x10 4 - 5x7 2 - 4x6 32 wallets	2 - 8x10 4 - 5x7 4 - 4x6 32 Wallets	1 - 8x10 4 - 5x7 4 - 4x6 24 Wallets	1 - 8x10 2 - 5x7 4 - 4x6 16 Wallets	2 - 5x7 4 - 4x6 8 Wallets	24 Grad cards 24 Wallets <b>Upgrade to double sided for \$15</b>
(Wallets printed in sets of 8)	(Wallets printed in sets of 8)	(Wallets printed in sets of 8)	(Wallets printed in sets of 8)	(Wallets Printed in sets of 8)	(Wallets printed in sets of 8)	(Wallets printed in sets of 8)	(Wallets printed in sets of 8)	(Wallets printed in sets of 8)
Add 10 image drive only \$50	Add 10 image drive only \$60	Add 10 image drive only \$75	Add 10 image drive only \$90	Add 10 image drive only \$110	Add 10 image drive only \$125	Add 10 image drive only \$140	Add 10 image drive only \$165	

A la carte	First Print
20x24	\$200
16x20	\$135
11x14	\$105
8x10	\$52
5x7	\$42
4x6	\$25
Embassy	\$140
20x20 Collage	\$300
16x20 Collage	\$250
16x20 Grad Collage	\$250

Novelty Items	Price
Coffee Mug	\$17
Deck of Cards	\$31
Keychain	\$12
Wallet Qty	Price
8	\$20
16	\$30
24	\$40
32	\$45
48	\$55
64	\$65

Hi Res Flash Drive \$250
includes 10 fully retouched images of your choice and a rights release

Hi Res Flash Drive \$400
includes 20 fully retouched images of your choice and a rights release

Grad Invites	Price
25 Single Sided	\$60
25 Double Sided	\$75

Senior Book \$250
30 to 40 retouched images in a hard cover book